



MARK B HORTON, MD, MSPH
Director

State of California—Health and Human Services Agency
California Department of Public Health



ARNOLD SCHWARZENEGGER
Governor

July 20, 2009

TO: PROJECT COORDINATORS
NETWORK FOR A HEALTHY CALIFORNIA (NETWORK)

SUBJECT: PROGRAM LETTER 09-04
RETURN OF MORATORIUM ITEMS
NUTRITION EDUCATION REINFORCEMENT ITEMS (NERI) AND
OUTDATED 5 a DAY MATERIALS

This letter is to notify our *Network* contractors to return moratorium and outdated 5 a Day materials identified in your inventory. The *Network* is requesting these items be prepared for pick-up by and shipment to KP Corporation (KP) warehouse by August 17, 2009. The *Network* has provided the enclosed list of materials for both moratorium and 5 a Day, for reference in determining which items must be returned.

In regards to scheduling pick up for these items, please contact KP via email. In addition, please add the total quantity of each item being returned, including the number of boxes in the columns that have been provided on the Moratorium and 5 a Day spreadsheets. KP will arrange the pick up and provide all labeling instructions. Please complete the enclosed *NETWORK MORATORIUM NERI AND OUTDATED 5 A DAY MATERIALS RETRIEVAL REQUEST FORM* and send it via email to either Ed Gomez (small quantities) or Brian Saechao (large quantities) at KP.

- Small Quantities (one to nine boxes)
Contact Ed Gomez – egomez@kpcorp.com
- Large Quantities (ten or more boxes)
Contact Brian Saechao – bsaechao@kpcorp.com

If you have any questions regarding pick up of these items, please email Lisa Ellis, KP, LEllis@kpcorp.com. All other questions may be sent to Kristy Garcia, *Network*, Kristy.Garcia@cdph.ca.gov.

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Lastly, we are working on a Questions and Answers document which will provide additional information related to NERI purchases. Please do not make NERI purchases until specific guidance is provided.

A handwritten signature in blue ink, appearing to read "N.D.K.", is positioned above the typed name.

Neal D. Kohatsu, MD, MPH, Chief
Cancer Control Branch

Enclosures